



THE UNIVERSITY OF THE THIRD AGE

Chess Valley U3A Convenors' Meeting on 5 April 2018 at the McMinn Centre, East Street, Chesham, HP5 1DG

1 Apologies and attendees

54 members attended, 18 apologies received. 3 Groups did not reply.

2 Minutes of the previous meeting held on 30 November 2017 were approved.

3 There were no matters arising.

4 Groups Coordinators

Marian & Sue welcomed everyone to the meeting. Sue advised that membership subscriptions for the current year are now due. At the end of April members who have not renewed their subscriptions will find that their membership has lapsed. Convenors, once again, were requested to view membership cards at every meeting of their Groups.

At the request of the Charity Commission, we are required in future to refer to forthcoming U3A 'outings' as 'visits'!

The next three Convenors' Meetings will be held in the Town Hall. Details below.

4 Chairman's Report

Eric outlined the new and strengthened measures that the Committee of Chess Valley U3A are introducing over the next few weeks to ensure that we comply with the General Data Protection Regulation, to be introduced on 25 May 2018. A new feature of the GDPR, which replaces the UK's existing Data Protection legislation, is that we must seek the consent of every individual U3A member to hold the following personal data viz. name, postal address, email address, telephone number and Gift Aid entitlement. The data will be held so that Chess Valley U3A can: provide activities and services to all members: administer and manage the U3A; and communicate with members about U3A activities, groups etc. Consent forms will be sent to all members in the next few days, either by email or, for those without email addresses, by the post.

Eric also mentioned that it was becoming acutely necessary to recruit new members to the Committee! We currently have several long serving members who are looking to stand down. Turnover of Committee members is essential if our U3A is to continue to flourish!

5 Treasurer's Report

John provided Convenors' with a note of Groups Costs to date. These are in line with expectations. Regarding the annual budget, he is attempting to reduce our surplus resources to around the sum of £20,000.

A discussion followed concerning how much members money may be held by Convenors'. John stated he considers that Group funds in excess of £50 should be forwarded to him, in accordance with National Office guidelines. A lively discussion ensued! He responded to many questions. Essentially, Convenors' should keep him informed how their Group money is held. Should this, however, prove impracticable, at the very least, it is important that the Convenor's deputy be kept fully apprised. In essence, it is necessary that two people be aware of the extent of U3A moneys held.

6 Membership Secretary's Report

Derek provided the meeting with a membership report comparing membership between 2017-18 and to date. To summarise, the opening membership at April 2017 was 715, currently we have 729. Regarding the new 'Simply Membership' system we currently have 576 members records on the system with 47 still to be added or amended.

Through the new system an email will be sent to all members who have renewed their membership with instructions as to how they may login to the new system; also to view and amend their personal record. Those without email should send changes regarding their address, telephone number, for example, to the Membership Secretary, as at present.

Derek then introduced Ric Allmond, from 'Simply Membership', who proceeded to provide a slide show presentation concerning the new computerised system. An interesting presentation, which was accompanied by many questions from members and answered by Ric and Derek.

7 Ten Year Anniversary 11 October 2018

Plans continue to progress well. Many Groups have kindly agreed to participate at the event. Marian & Sue outlined a number of the agreed activities. We are, however, still seeking additional participation!

Will those Groups, not so far involved, kindly discuss potential participation with their members! Walking Groups, for example, could provide photos of their activities. As soon as any proposed participation is available, do then email Marian & Sue with your proposals!

Should any Groups require a stand for their presentation do advise Marian & Sue. It is recognised that a meeting nearer the time may prove necessary to finalise the Anniversary celebrations.

Future Meetings, all at Chesham Town Hall:-

2018

Tuesday 30 October 11.00 - 1.30pm

2019

Friday 29 March 10.30 – 1.00pm

Tuesday 29 October 11.00- 1.30pm

All these dates have been arranged for the fifth week of the month when no other U3A meetings are organised.

There being no further business the meeting closed at 14.10 hours.