

Agenda Chess Valley U3a Group Coordinator's Meeting at 10.00 am-1.00 pm on Thursday 30th November 2017 held at Chesham Town Hall.

Introductions and Housekeeping

1. Apologies
2. Minutes of meeting held on Thursday 29 June 2017
3. Matters Arising
4. Coordinators Report
 - a. Group list, members to sign in as it is a U3a requirement.
 - b. Group membership lists, waiting lists, to our Membership Secretary, Derek and Sue and Marian. New Members.
 - c. First Aid, Note postcode.
 - d. Newsletter, Images and Programmes.
 - e. Website, various forms on the Website.
 - f. Changes in details.
 - g. Maximum Hall Hire Costs.
 - h. Feedback
5. Chairman's Report
6. Visits and Events
 - a. Recommended Coach Companies.
 - b. Dates and Places for 2018
7. 10th Anniversary Celebration 11th October 2018
 - a. Update
 - b. Contributions from groups.
 - c. Feedback

Christmas Lunch

[Next Meeting held on Thursday 22 February 2018](#)